

Chedburgh Parish Council

MINUTES

of a Meeting held at the Erskine Centre, Chevington Road, Chedburgh on
Monday 10th September 2018 at 7.30pm

Present: Councillors: Michael Chester (Chair), Margaret Rickard; Alan Noyes and Clare Varney.

In attendance: Maximilian Clay (Clerk to the Council)
2 Members of the public.

35. Apologies

Apologies were received from Cllr Pat Fisher and Teresa Landymore and were approved. Apologies were also received from Cllr Sam Parrett

36. Declarations of Interest

- a. There were no declarations of Pecuniary Interests.
- b. There were no declarations of Other Disclosable Interests.

37. Minutes of the last meetings

- a. The minutes of the Meeting of the Parish Council held on 9th July 2018 were agreed to be a true record and the Chair was authorised to sign them as such.
- b. The minutes of the meeting of the Parish Council held on 23rd July 2018 were agreed to be a true record and the Chair was authorised to sign them as such.
- c. The minutes of the meeting of the Parish Council held on 13th August 2018 were agreed to be a true record and the Chair was authorised to sign them as such.

38. County and Borough Councillor's Reports

- a. County Cllr Soons had sent apologies for being unable to attend but had submitted a written report which had been circulated and was received by the Council.
- b. Borough Cllr Mike Chester tabled a written report covering various issues and this was received by the meeting.

39. Public Forum

No matters were raised by the public.

40. Decisions taken since the previous meeting under Delegated Authority

There were no relevant matters to report.

41. Clerk's Report

There was no correspondence to report that would not come up under specific items of business.

The Clerk reported that a consultation letter had been sent to all the residents of Paddock Way seeking views on car parking provision and the results will be available to report to the November meeting.

Chevington and Whepstead parish councils had both made their contribution to the cost of the repair to the VAS,

Speed stickers for residents to apply to their dustbins had been ordered but due to mis-delivery they were currently being reprinted and would be available imminently.

42. Finance & Governance

- a. The Council received the Bank Reconciliation as at 31st August 2018 and the reconciliation and statement were inspected and initialled by Cllr Noyes.
- b. The Council considered the proposal to allocate funds towards the election reserve, in view of the fact that 2019 would be an election year. It was noted that elections had not been necessary in Chedburgh for a considerable time (due to the number of potential councillors not exceeding the number of places available) but it was considered prudent to make provision and the Council resolved to allocate £1,250 in the current year. It was further resolved that any election reserved that proved surplus to actual needs next year would be returned to the General Reserves.
- c. The Council considered and approved the schedule of receipts and payments.

43. Planning and Environment

- a. There were no new planning applications for consideration.
 - b. Update reports on applications considered previously
DC/18/1018/FUL - Land At Queens Hill: (i) change of use of site from agriculture use (*Sui Generis*) to equine educational establishment (Class D1); (ii) conversion of existing agricultural storage barn to stables, tack room and storage; (iii) 1no. manège; (iv) 1no. rural worker's dwelling and (v) 1no. classroom building. Decision pending.
DC/18/1202/FUL - Land adjacent to 18 Lancaster Close, Chedburgh: new dwelling. Original plan withdrawn and revised, smaller scale and re-sited plan submitted - decision pending.
DC/18/1294/FUL - Planning Application: Marquis Cornwallis, The Street, Chedburgh. Change of use from public house (A4) to 1 no. dwelling (C3). Application refused.
 - c. Marquis Cornwallis Pub /Community Interest Group - No further news at present.
 - d. Brocket Park Development - It was noted that the Bury Free Press had reported on the lack of completion of the pavements to the Phase 1 part of the development. It was also noted that there was currently no access to the public open space due to temporary fencing blocking the path. The Chair reported that he had been following up on these issues with the Planning Enforcement team and would report any news to a future meeting.
 - e. It was noted that the most recent Play Area inspection suggests that some pruning of trees was necessary. It was further noted, with thanks that the Village Handyman had already attended to the matter.
 - f. The Council considered the purchase and installation of a roundabout (fully disabled friendly) for the play area. It was agreed that a roundabout would be a welcome addition to the equipment and that community views should be sought to ensure that this was also reflected in the community. The total cost of the roundabout, including specialist pre-installation ground works and safety floor surround would be between in the region of £8,000.
The Council resolved to allocate £3,000 towards the cost, from reserves, to add to £505 already received in grants and donations. Some members of the community had expressed willingness to contribute. The Council further resolved that a member of the community should be sought, perhaps from amongst parents of young children, to take a lead on fundraising for the balance. The Clerk would prepare an advertisement for discussion at the next meeting.
 - g. The Handyman's report had been circulated in advance of the meeting and was considered. It was noted that the work of the Handyman and his team of volunteers resulted in considerable savings to the Council
 - h. The Council considered a protocol for dealing with any planning application consultations that arrive outside the normal cycle of meetings. After detailed discussion it was resolved to adopt the protocol.
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44. Marking the Centenary of the WW1 Armistice - 11th November 2018

The Vice-Chair had circulated details of the planned timetable of events and presented a risk assessment. The Council resolved to support the proposals, re-affirm delegated responsibility to Cllr Rickard and adopt the risk assessment as presented.

45. Neighbourhood Watch/Police Contact

The Council discussed neighbourhood watch and contacts with the police. It was noted that although some neighbouring counties make great use of Community Support Officers and Special constables, Suffolk has determined to cut back on numbers but to increase numbers of ordinary police officers. It was believed that this would not bring numbers back up to where they had been five years ago. Formal links with Parish Councils had been abandoned some years ago and Cllr Chester, in his role as Ward Councillor, would ascertain whether fellow borough councillors have any established formal links with the police. It was agreed that no other action could be taken at present.

46. Councillors' reports and items for future agendas

- a. There were no meeting on which to report;
- b. There were no forthcoming meetings requiring representation of the Council;
- c. No items for future agendas were raised.
- d. No matters of information were brought forward.

The meeting closed at 9.16pm.

Signed as a true record by authority of the Council:

..... Chair

..... Date