

CHEDBURGH PARISH COUNCIL

Clerk: Abbie Lee | Email: clerk@chedburgh-pc.gov.uk

To: Cllr A Smith, Cllr S Sellars, Cllr M Rickard, Cllr S McGhee, Cllr C Pettit & Cllr Jones.

Members of the Parish Council: You are duly summoned to an extraordinary Parish Council meeting to be held on **Friday 21st November 2025** from **7.30 pm** in the Stirling Room at the Erskine Centre for the purpose of transacting the business below.

Members of the Public: You are welcome to attend this public meeting and have a statutory right to attend as observers. There is a public forum of up to 10 minutes within the meeting for members of the public to speak in respect of any items on the agenda. Members of the public may be excluded by a resolution of the meeting for specific items which may need to be discussed in confidence.

AGENDA

1. Apologies for Absence

2. Declarations of Councillor Interests

Councillors are reminded to update their Declaration of Interests on the West Suffolk District Council website in accordance with Chedburgh Parish Council's Code of Conduct.

3. Cllr Resignation and Co-option

- 3.1 To receive and note the resignation of Cllr Simmons.
- 3.2 To note the confirmation of vacancy has been posted.
- 3.3 To consider a working group for co-option.

4. Clerk/RFO Resignation and Next Steps

- 4.1 To note the resignation of the Clerk/RFO and agree plans for continuity of service, including interim cover, recruitment, and handover arrangements.

5. Public Participation

- 5.1 Members of the public.

6. Youth Council

- 6.1 To approve establishing a structured working relationship between the Parish Council and the Youth Council with the aim of promoting youth involvement in local decision-making and identifying areas for joint initiatives.
- 6.2 To approve an adult champion for the Youth Council.
- 6.3 To approve funding of £500 for the Youth Council for community activities and projects in the form of a single donation.